



SureWerx is a national supplier of tool, equipment and safety product lines for the North American market. Our products include: abrasives, air tools, hand tools, material handling, lifting equipment, safety apparel and products, fall arrest and personal protective equipment. We are a privately held, proudly Canadian company recognized as a leader in the wholesale distribution of tools, equipment and safety industry. Our head office is located in Coquitlam, B.C with six branch offices strategically located in the major cities across Canada and one in Elgin, Illinois.

SureWerx is looking for a Controller, Canadian Operations, to be located at our Coquitlam head office. Reporting to the Corporate Controller, the Controller, Canadian Operations will be responsible for leading the Canadian finance department while also working closely with the Corporate Controller on finance initiatives and the General Manager, Canadian Operations and Executive Team on Canadian initiatives. The successful candidate must be able to set priorities, work to deadlines, multi-task and have a flexible positive attitude.

Responsibilities:

- Manage day-to-day operational accounting;
- Lead and manage the month end process including preparation and/or review of journal entries, working papers and spreadsheets to support the Balance Sheet reconciliations on a monthly basis in accordance with Company guidelines;
- Work with the finance team to prepare accurate, timely and reliable monthly, and annual financial statements and reports required by management and other stakeholders;
- Liaise with operations team, and any involved parties, to meet key milestones and deliverables;
- Monitor internal controls to ensure that accounting activities are in accordance with established legal regulatory and company policies and procedures;
- Lead preparation of budgets and forecasts;
- Lead month-end and year-end closing processes;
- Lead completion of year-end working papers for external auditors;
- Work with external auditors on year-end audit of Canadian business;
- Respond to inquiries from management regarding financial results and special reporting requests (analyze financial information and summarize financial status/results);
- Develop and document business processes, accounting policies, and efficiencies to maintain and strengthen the accounting system and internal controls;
- Utilize the accounting IT system to facilitate processes and maintain records
- Oversee the training and development of staff;
- Manage and/or contribute to various other projects as directed by the Corporate Controller;
- Respond and provide support to all stakeholders;

- Provide reports, support to the Executive team;
- Ensure that all accounting related tasks and financial reporting deadlines are met;
- Ensure that all SureWerx activities are in compliance with corporate policies and ASPE;
- Assist in developing and maintaining best business practices for the organization.

Education and Competencies:

- A related Bachelor's Degree and a CPA designation;
- Minimum 5 years of full-cycle accounting experience;
- Demonstrated ability to deal effectively with others in a diverse environment;
- Strong knowledge of PC based applications (i.e. MS Office Suite);
- Must possess excellent analytical skills, with a high attention to detail;
- Ability to learn new concepts quickly and share this knowledge with others;
- Must possess exceptional written and verbal communication skills;
- Must be fluent in English, spoken and written;
- Professional demeanor and presentation;
- Exceptional leadership skills;
- The utmost of integrity, adherence to policies, rules and governance;
- Ability to work with any SureWerx team member, demonstrated collaboration in the spirit of "Finding A Better Way" and supporting the SureWerx team;
- Passion and desire to learn and grow;
- Ability to work independently and in a team environment;
- Self-motivated, positive attitude and detail-oriented;
- A solid work ethic with the ability to prioritize, meet deadlines and work under pressure in a fast-paced environment.

How to Apply:

We offer a competitive compensation and benefit package. If you are interested in this opportunity, please forward your resume via e-mail complete with a cover letter to careers@surewerx.com. We thank all applicants for their interest in SureWerx, however, only those who qualify will be contacted.